

Veterans Memorial Committee Meeting Minutes

09/23/2021

Attendance: Sandra Lane, Lara Decker, Andrea Cox, Stanley Benner, Will Holden, Frank Montuori, Janet Montuori, Rick Poland, Peter Anderson, Russie Lane, Jean Reilly McGinn

Updates: Andrea reported that the list of materials to be donated has been fulfilled. The 36 yards of screened loam has been promised to be delivered by O.W. Holmes which is worth about \$1,800. Peter Poland agreed to donate stones for a retaining wall which is a \$1,700 value. All the remaining material which consists of 324 yards of stone, ledge pack and gravel will be donated by Toby Plummer but someone else will need to haul it. Stuart Hanley agreed to haul 100 yards and several other people (Dick Smith, Rusty Bryant, Matt Benner, Peter Anderson and Hagar) have offered their help. When all is said and done, it is about \$13,000 in materials/labor that is being donated.

Andrea asked about putting two parking spaces on the Benner Road sign of the path. Peter thought that parking spaces would naturally be developed as the project progresses.

Materials still needed are: Stabilization fabric, Filter fabric, culvert, grass seed

A quote was gotten from Louis Doe for a memorial plaque for the tree dedicated to John Steer. The quote was for \$219 but Lara will see if they are willing to match the price from Kirby built which was \$130. The plaque could be mounted on a stone at the base of the tree. Sandra suggested talking to John Steer's family about this plaque.

Eric Michelson agreed to let the group use his drawings to promote this project and offered to do more if needed. A landscape architect was consulted about drawing up a plan that might include Eric Michelson's drawings along with some technical drawings from the landscape architect. This plan could be done for \$1000 or under.

Peter stressed the importance of having a detailed design, budget, and timeline to help the public know what is going on and give them all the information they need when deciding to donate.

Russie asked how we were reaching out to everyone. Andrea said through a press release, a groundbreaking celebration, and some social media advertising and possibly LCTV.

Rick suggested putting a donation box outside as the project develops and onsite when the project is done.

Andrea asked if the group preferred what time the groundbreaking celebration should be scheduled. Sandra will check with the 1812 farm to see if they might be interested in helping with the refreshments so the group thought the timing of the event might be planned around what they could do. Will asked if there were any other events planned for Veterans Day that should be taken into consideration when deciding on a time. Russie asked how the day would be planned. The group discussed having a time that the groundbreaking ceremony would occur and then Ellingwood would be open for refreshments for a certain amount of time.

Will suggested having the tree planted before the ceremony and having the dedication occur at the groundbreaking.

Next Steps: Check for leftover hay at Hanna Landing from the Beach Pavilion burn
 Planning for the groundbreaking event
 Planning for a presentation to the Bristol Mills Village Improvement Society

Next Meeting: October 7, 2021 at 4pm